

WEBSITE COMMITTEE CHARTER

Committee Purpose:

Coordinate the material presented by the Board of Directors, committees, working groups, task forces and members through IAIR's website.

Committee Responsibilities and Duties:

The charges of the Website Committee include, but are not limited to, the following:

- Reviewing and recommending adjustments to IAIR's website content and/or structure to the Administrator with input and/or suggestions for revisions from the Board of Directors and the Standing Committees; and
- Overseeing website redesign as necessary, including searching for and selecting a web master or web design firm, subject to the Board of Directors' direction and control.

Qualifications for committee members (if any besides active IAIR membership):

Knowledge of the website usage to ensure clear and concise communications on IAIR activities, to promote IAIR events and programs, and to further the ability of IAIR members to monitor and maintain their membership.

Commitment (both time and overall term):

1 hour per month/two-year unlimited renewable term

Benefits to IAIR and to the committee volunteers:

The Website Committee contributes to IAIR's excellence by ensuring IAIR's website presents a vibrant association and disseminates timely information on IAIR activities.